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## **MEMORANDUM**

DATE: August 3, 2010

TO: Region 2 EMS System Coordinators

FROM: Kathie Wagle, RN, BSN  
Region 2 EMS System Coordinator  
Division of EMS and Highway Safety

SUBJECT: Non Transport Vehicles

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This memo serves as a reminder regarding the licensing of Non Transport Vehicles. Annual inspections are due once a year in February for all non transport vehicles in Region 2. Annual inspections may be completed by the provider or the EMS System. However, if a Provider obtains a new or replacement non transport vehicle, the Regional EMS Coordinator should complete the initial inspection.

Over the past two years, many Providers have obtained new or replacement vehicles without notifying their respective EMS Systems or IDPH. The privilege of self inspections will be withdrawn for non-transport providers who fail to comply with the notification requirements of new or replacement vehicles.

If you have questions or concerns regarding this memo, please contact Kathie Wagle, RN, BSN, REMSC at 309/693-5389.